





Institute of Metallurgy and Materials Science of Polish Academy of Sciences 30-059 Cracow, 25 Reymonta St., Poland e-mail: pawelczaja@poczta.fm www.imim.pl, www.imim-phd.edu.pl

# Inquiry No. ZO 2/9/2011/Project 'Interstudia' Of 08.11.2011

(involves: purchase of metals)

### I. PURCHASER

Institute of Metallurgy and Materials Science of polish Academy of Sciences 30-059 Cracow, 25 Reymonta St., Poland

TIN: 6750001857, REGON No. (Business Registration Number): 000326374

# II. DESCRIPTION OF THE SUBJECT ORDERS

- 1. The contract is for purchase of metals comprising nickel, manganese, tin, aluminum and copper. Purchase of product is co-financed by the European Union under the European Social Fund, in conjunction implementation of the project "Interdisciplinary doctoral studies in materials engineering-speaking English" (PO KL: Priority IV Higher education and research, Activity 4.1.1 Strengthen the capacity of university teaching).
- 2. A detailed description of the order:

Nickel shot or pieces, 99.9% (metals basis) - 1 kg Manganese shot or pieces, 99.9% (metals basis) - 1 kg Tin shot or pieces, 99.9% (metals basis) - 2 kg Copper shot or pieces, 99.9% (metals basis) - 2 kg Aluminum shot or pieces, 99.9% (metals basis) - 2kg

- 3. Additional requirements: the offer should include any other related costs such as the shipping costs, taxes etc. which contribute to the total price of the product.
- 4. Purchaser does not allow partial offers.







5. The Purchaser is not allowed to entrust all or part of the contract to subcontractors.

## III. DEADLINE FOR COMPLETION OF CONTRACT

Deadline for completion of the order: up to six weeks since the order date.

## IV. DESCRIPTION OF PREPERATION OF THE OFFER

The offer should:

- to be stamped by Company (only in case of sending offer by post),
- have a date of preparation,
- contain the address of a bidder resident, e-mail address, telephone number, tax identification number
- be signed by the Tenderer (only in case of sending tender by post)

# V. DATE AND PLACE OF TENDER

- 1. The offer should be sent via: e-mail on the following address: <a href="mailto:pawelczaja@poczta.fm">pawelczaja@poczta.fm</a> or by fax to: + 48 12 637 21 92 or via mail, courier or delivered in person at the address of the Purchaser **no later than 17.11.2011**, with the attached copy of an extract from the register of entrepreneurs or a certificate from the register of economic activities, which have been issued a date not earlier than six months before the date of the offer
- 2. Evaluation of offers will be conducted on **18.11.2011**. The results will be announced and the best offer selected on **18.11.2011** at **the Purchaser office**.
- 3. Offers submitted after the deadline will not be considered.
- 4. The Tenderer may, before the submission deadline, change or withdraw his offer.
- 5. In the course of the study and evaluation of offers Purchaser may require of Tenderers explanations concerning the content of the tenders submitted.
- 6. Inquiry is given on: <a href="https://www.imim.pl">www.imim.pl</a> and hung out on the Purchaser notice board .

# VI. EVALUATION OF OFFERS







The Purchaser will evaluate the valid offers based on the following criteria:

Price - 100%

# VII. INFORMATION ON CHOOSING THE BEST OFFER

About the selected best offer Purchaser shall notify Tenderer by e-mail address specified in the submitted offer.

### VIII. ADDITIONAL INFORMATIONS

For more information contact Paweł Czaja on the phone number +48 883 885 638 or on the following email address: pawelczaja@poczta.fm.