



Institute of Metallurgy and Materials Science  
Polish Academy of Sciences  
ul. Reymonta 25, 30-658 Kraków  
e-mail: [d.kalita@imim.pl](mailto:d.kalita@imim.pl)  
[www.imim.pl](http://www.imim.pl)

**Enquiry for quotation no. ZO 2/30/2018 Project "Power"**

**dated 17.05.2018**

**(refers to: SEM accessories)**

**I. ORDERER**

Institute of Metallurgy and Materials Science  
Polish Academy of Sciences  
ul. Reymonta 25, 30-658 Kraków  
Tax Identification Number: 6750001857  
National Business Registry Number: 000326374

**II. DESCRIPTION OF THE SUBJECT OF THE ORDER**

1. The subject of the order is the purchase of SEM accessories. The purchase of the merchandise is co-financed from the European Union resources within the frames of the European Social Fund, for the implementation of the Project "no. WND-POWR.03.02.00-00-IO43/16 International Interdisciplinary Doctoral Studies in the scope of materials science with English as the language of instruction, Operational Program Knowledge Education Development 2014-2020, Activity 3.2 Doctoral studies".
2. A detailed description of the subject of the order:
  - **SEM Pin Stub Mount, Ø12.5mm, aluminum, 200 pieces**
  - **SEM Pin Stub Mount, Ø25.4mm, aluminum, grooved edge – 10 pieces**
  - **FIB Lift-Out TEM Grids, Cu with 3 posts – 100 pieces**
  - **Silver conductive paint, 25g, 2 pieces**
  - **Carbon tape, width 12 mm, length min. 20 m**
  - **Carbon tape, width 8 mm, length min. 20 m**
  - **Conductive Carbon Glue, min. 40g**
3. The Orderer does not allow the possibility of placing partial offers.
4. The Orderer does not allow the possibility of subcontracting a part or the whole of the order.

*Project WND-POWR.03.02.00-00-IO43/16*

*International interdisciplinary PhD Studies in Materials Science with English as the language of instruction*

*Project co-financed by the European Union within the European Social Funds*



### III. ORDER IMPLEMENTATION DEADLINE

The deadline for the implementation of the order: 30 working days from the date of order

### IV. DESCRIPTION OF THE MANNER OF ORDER PREPARATION

The offer should:

1. include the Date Prepared;
2. contain the address or residence information of the offerer, the e-mail address, the telephone number, the Tax Identification Number;
3. provide the total gross price of the merchandise/service, together with the transportation costs, possible additional costs, customs charges and other costs directly related to the subject of the enquiry for quotation.

### V. LOCATION AND DATE OF PLACING OFFERS

1. The offer should be submitted via: electronic mail to: [d.kalita@imim.pl](mailto:d.kalita@imim.pl), fax to no.: +48 12 2952804, postal or courier services, or through personal delivery to the address of the Orderer, by 28.05.2018, 12:00.
2. The evaluation of the offers will take place on 28.05.2018, and the result and selection of the best offer will be announced on 29.05.2018, 12:00, at the registered office of the Orderer.
3. Offers submitted after the deadline will not be considered.
4. The Offerer, before the deadline for the placement of the offers, can change or remove his/her offer.
5. In the course of the offer examination and evaluation, the Orderer can demand that the Offerers provide explanations concerning the contents of the submitted offers.
6. The enquiry for quotation has been placed at: [www.imim.pl](http://www.imim.pl) as well as on the notice board at the registered office of the Orderer.

### VI. OFFER EVALUATION

The Orderer will perform an evaluation of the valid offers on the basis of the following criteria: Price – 100%

### VII. INFORMATION ON THE SELECTION OF THE BEST OFFER

The Orderer will inform the Offerer about the selection of the best offer via electronic mail, to the address provided in the submitted offer.



## VIII. ADDITIONAL INFORMATION

Any additional information is provided by Damian Kalita at the telephone number: +48 507 956 239 and e-mail address: [d.kalita@imim.pl](mailto:d.kalita@imim.pl).