



Institute of Metallurgy and Materials Science

Polish Academy of Sciences

25 Reymonta Street, 30-658 Kraków

e-mail: k.szymkiewicz@imim.pl

www.imim.pl

Enquiry for quotation no. ZO 2/39/2018 Project "Power"

dated 23.07.2018

(refers to: TEM grid/sample holder)

I. ORDERER

Institute of Metallurgy and Materials Science

Polish Academy of Sciences

25 Reymonta Street, 30-658 Cracow

Tax Identification Number: 6750001857

National Business Registry Number: 000326374

II. DESCRIPTION OF THE SUBJECT OF THE ORDER

1. The subject of the order is the purchase of **holder to FIB microscope**. The purchase of the merchandise is co-financed from the European Union resources within the frames of the European Social Fund, for the implementation of the Project "no. WND-POWR.03.02.00-00-IO43/16 International Interdisciplinary Doctoral Studies in the scope of materials science with English as the language of instruction, Operational Program Knowledge Education Development 2014-2020, Activity 3.2 Doctoral studies".
2. A detailed description of the subject of the order:
 - **FIB Grid Holder – standard pin 3,2mm diameter - for single TEM grid 3mm – 1 piece**
3. The Orderer does not allow the possibility of placing partial offers.
4. The Orderer does not allow the possibility of subcontracting a part or the whole of the order.

III. ORDER IMPLEMENTATION DEADLINE

The deadline for the implementation of the order: 30 working days from the date of order



IV. DESCRIPTION OF THE MANNER OF ORDER PREPARATION

The offer should:

1. include the Date Prepared;
2. contain the address or residence information of the offerer, the e-mail address, the telephone number, the Tax Identification Number;
3. provide the total gross price of the merchandise/service, together with the transportation costs, possible additional costs, customs charges and other costs directly related to the subject of the enquiry for quotation.

V. LOCATION AND DATE OF PLACING OFFERS

1. The offer should be submitted via: electronic mail to: k.szymkiewicz@imim.pl, fax to no.: +48 12 295 28 04, postal or courier services, or through personal delivery to the address of the Orderer, by **1.08.2018, 12:00**.
2. The evaluation of the offers will take place on **1.08.2018**, and the result and selection of the best offer will be announced on **1.08.2018, 15:00**, at the registered office of the Orderer.
3. Offers submitted after the deadline will not be considered.
4. The Offerer, before the deadline for the placement of the offers, can change or remove his/her offer.
5. In the course of the offer examination and evaluation, the Orderer can demand that the Offerers provide explanations concerning the contents of the submitted offers.
6. The enquiry for quotation has been placed at: www.imim.pl as well as on the notice board at the registered office of the Orderer.

VI. OFFER EVALUATION

The Orderer will perform an evaluation of the valid offers on the basis of the following criteria: Price – 100%

VII. INFORMATION ON THE SELECTION OF THE BEST OFFER

The Orderer will inform the Offerer about the selection of the best offer via electronic mail, to the address provided in the submitted offer.

VIII. ADDITIONAL INFORMATION

Any additional information is provided by Krzysztof Szymkiewicz at the telephone number: +48 501 529 128 and e-mail address: k.szymkiewicz@imim.pl.